

August 28, 2017

Re: Lunch Policy for Negative Account Balances

Dear Parents/Guardians,

Families are expected to provide a lunch from home or provide their child with cash or money deposited in their child's meal account to purchase school meals. Meal account balances may be viewed by parents on the Meal Time website at www.mymealtime.com after they have created a Meal Time account for the child.

When a student's account has reached a negative balance, the student will be given a reminder note from the cafeteria cashier to inform the parents of the negative balance. For all students who pay the regular full price of \$1.90 for breakfast and \$2.90 for lunch, once they have reached a negative balance of -\$10 on their account, they will be served a cheese sandwich until that balance is paid in full. For all students who pay the reduced price of \$0.30 for breakfast and \$0.40 for lunch, once they have reached a negative balance of -\$5 on their account, they will be served a cheese sandwich until that balance is paid in full. After the service of 5 cheese sandwiches and the remaining negative balance has still not been paid in full, students will no longer be served breakfast or lunch. Parents will be notified by letter or a phone call stating that their child will no longer be served breakfast or lunch until their account balance is paid in full.

For all **NEWLY ENROLLED** students for the new academic year, please note that if your child will be having school breakfast or lunch, the full price of \$1.90 per breakfast and \$2.90 per lunch must be paid in order for your child to be served. Until the status of eligibility from the lunch application has been processed, it is the parent's responsibility to provide the child with lunch from home or money for the full price of the meal if interested in school meals. **The new status will take effect as of October 1, 2017. Until September 30, 2017, the child is responsible for paying the full price for the meal.**

Your signature is required below stating that you understand, accept, and are in agreement with the school's lunch policy. If anyone should have any questions or concerns or require further information regarding the lunch policy, please feel free to contact Elmina Scillia, Lunch Coordinator, at (201) 773-9140.

Sincerely,

iLearn Schools, Inc.